

Master Trainer Materials

A.	Forms for Master Trainers	
	Flow Chart for Master Trainers.....	45
	Master Trainer Overview — PowerPoint.....	46
	Master Trainer Job Description	55
	Fall Prevention Resources	57
	Core Elements to Maintain Fidelity	58
	Sample MOB License Agreement.....	59
	Translations of A Matter of Balance Program	62
	MOB Materials Prices and Ordering Information	63
	DVD Sets Ordering Information	64
	User Guide MOB Materials Website.....	65
	Data Collection Salesforce.....	78
	Research Publications.....	80
	JAG Abstract	84
	Putting it All Together for Agency.....	85
B.	Coach Recruitment and Training	
	Coach Job Description	86
	Coach Application	87
	Pledge of Confidentiality	89
	Pledge of Confidentiality for Master Trainer	90
	Sample Press Release for Coach Recruitment	91
	Sample Coach Class Flyer	92
	Coach Training Checklist.....	93
	Tips for Recruiting and Retaining Coaches.....	94
	Coach MOU	95
	Sample Agenda for Master Trainer	96
	Sample Agenda for Coaches.....	98
	Sample Homework Assignments	100
	Dealing with Different Types of People.....	101
	Coach Observation Process	102
	Coaching Skills Observation	103
	Coach Certificates	104
	Coach Annual Update Ideas	105
	Coach Refresher Updated 2019	106

Master Trainer Materials

C.	A Matter of Balance Class	
	Site Application	115
	Site Satisfaction Survey.....	116
	Site Thank You– Sample Letter.....	117
	Sample Press Release for Participant Recruitment....	118
	Sample Class Flyer.....	119
	Class Checklist	120
	Coach Pre-Class Communication	121
	Class Schedule	122
	Attendance Sheet Did Not Finish	123
	Sample Snacks.....	124
D.	Handouts for Participants	
	Participant Agreement	125
	PAR-Q	126
	Certificate of Attendance.....	127
	Class Surveys and Evaluation Forms.....	128